

Non-Residential Electric Service Application

For buildings, all or a portion of which is intended for commercial, retail, or general public activities. This includes community wells, barns, and garage shops/outbuildings.

A site plan in CAD format must be submitted with the form in order for your project to begin. The CAD drawing may be the Civil Drawings that were submitted for building permits. **The site plan should include property lines, roads, building footprint, meter location, electric meter room layout, vault room layout, riser diagram, shop drawings, easements (existing and proposed), surveyed location of any existing facilities, and planned location of other utilities (if known).** Refer to the guidelines provided on [PSE's website](#) for current PSE utility installation standards, requirements, customer responsibilities and site plan/CAD file submittal.

Please note, Fire Marshal approval of address location is required prior to start of construction. Failure to secure approval will result in project delay.

*Fields identified with a beginning * are required for submittal of the application.

PROPERTY/BUILDING OWNER INFORMATION					
*Property Owner Name	*Phone	Email			
PROJECT INFORMATION					
Project Name				Building Permit Number (If Available)	
*Project Address (Parcel Number if Address is not Assigned)		*City		*Zip Code	
*Contractor Name		*Contractor Phone			
*Project Point of Contact	Project Role	*Phone	Email		
BILLING INFORMATION					
*Party Responsible for On-Going Service Usage Charges Upon Completion of Project Construction:			Property Owner	Contractor	
*Party Responsible for Project Construction Charges		Contact Name		Project Role	
*Construction Charges Billing Address		*City		*State	*Zip Code
*Construction Charges Contact Phone		Construction Charges Contact Email			
GAS SERVICE INFORMATION					
*Will there be natural gas installed at this location?			Yes (Please also submit the Non-Residential Gas Application.)		No
TEMPORARY SERVICE INFORMATION					
*Is temporary power required?			Yes (Please also complete and submit the Non-Residential Temporary Electric Application.)		No
PERMANENT SERVICE INFORMATION					
Number of Buildings (For Each Building Submit A Separate Application)			Will There Be Unmetered Services?		
			Yes		No
Service Address of Building					
Type of Business	Square Footage		Number of Meters		*Panel Size Amps
*Type of Service Desired		*Secondary Voltage And Phase Desired			
Overhead Service	Underground Service	Single Phase 120/240		Three Phase 120/208	Three Phase 277/480
*Number of Runs ^[1]		*Underground Service Conductor Size		Neutral Size	
[1]This information is necessary to ensure the adequate number of connection points on the transformer or hand-hole will be installed.					

NEW NON-RESIDENTIAL LOAD INFORMATION

Equipment	1 Phase	3 Phase	LRC/LRA/Starting Current ^[2]
Elevator	kW	kW	Amps
Heating	kW	kW	Amps
Cooling	kW	kW	Amps
Refrigeration	kW	kW	Amps
Water Heating	kW	kW	Amps
Lighting	kW	kW	Amps
Cooking	kW	kW	Amps
Electric Car Charger Level ^[3] : 1 2 3	kW	kW	Amps
Miscellaneous:	kW	kW	Amps
Other Motors	kW	kW	Amps
Total New Connected Load	kW	kW	Amps
Estimated Total Load	kW	kW	Amps

Will there be a back up generator? Yes No

^[2]Locked Rotor Current (LRC)/Locked Rotor Amperage (LRA)/Starting current can be found on the nameplate of the unit or from the manufacturer. LRC/LRA must be listed separately for each motor. **This information is required to move forward.**

^[3]Electric Car Charger levels: level 1 is 120 Volt (up to 2 kW), level 2 is 240 Volt (up to ~ 20 kW), level 3 is 480 Volt (greater than 20 kW)

SOLAR INSTALLATION(S)

*Will there be solar installed at this location? Yes, provide kW Output No

If Yes, please provide your Net Metering Application Number (NEM-XXXX):

If you do not have a Net Metering application number, email Netmetering@pse.com to start the process.

MOVING EXISTING FACILITIES

*Will existing power facilities at the location require relocation or removal? Yes (Mark on Site Plan) No

Please describe what facilities will be relocated/removed:

ADDITIONAL PROJECT INFORMATION

Please provide any other pertinent information related to the job:

I understand this application and the information provided herein is official notice to Puget Sound Energy (PSE) to begin all the needed steps to provide you with new electric service. If any of the above information is revised you may be responsible for additional charges related to engineering, construction, or other aspects of providing service. If there is a lack of progress or inactivity on your project and this project is canceled either by you or by PSE, you will be responsible for paying PSE actual costs incurred up to the time of cancellation. For more information about PSE’s privacy policy, please visit <https://www.pse.com/pages/privacy>

*Signature of Party Responsible for Construction Charges (Typed Signature is Acceptable)	*Date
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I understand that completing this box constitutes a legal and binding signature confirming that I acknowledge and agree to the above terms.

Electronic application submission via the above button or as an attachment to NewServiceApplications@pse.com is the preferred and most efficient method for application submission. If that is not possible, you may mail your application and site plan.

Puget Sound Energy (CCS)
3130 S. 38th St
Tacoma, WA 98409