

Project Information				
In an effort to better serve you, please tell us what support you need. Check all that apply:				
1. Scope Review/Design Support	2. Relocation/Known Conflict Resolution	3. Overhead to Underground Conversions		
Please provide an overview of the project. This should include what is to be constructed, proposed location, the reason why the project is being built, and expected outcome. If box #2 or #3 above is checked, the intake form must include a CAD file and 30% design.				
Municipality/ Department		Project Name		
Project Address (General Area or Cross Streets if no address)			City	Zip Code
Engineering Firm			City	Zip Code
Design Contact for CAD files			Email	Phone
Jurisdiction Project Manager			Email	Phone
Jurisdiction Project Contact			Email	Phone
City Right of Way Acquisition Contact	Status	Schedule	Email	Phone

REQUEST INFORMATION					
Is There Federal Funding Associated With This Project?					
No	Yes, FTA	Yes, FHWA	Yes, Other:		
Will any portion of the project exceed current ROW limits?		Will Jurisdictional ROW Permit Cover Any Required PSE Facility Relocates?			
No	Yes	Unknown	No	Yes	
Provide Any Permit Requirements Beyond the ROW Permit:					
Critical Areas	Environmental	Other:			
Is There a Known Presence of Contaminated Soils Within The Project Limits?					
No	Yes (If yes please submit the soil report with your application)				
Is The Extent of The Overlay/Restoration Project Greater Than The Project Limits?					
No	Yes (If yes please submit the paving plan with your application)				
Does The City Desire to Install The Ducts And Vaults For This Conversion Project?			Will New Electric Service Be Needed For This Project?		
No	Yes	No	Yes	kW	Voltage
Will Street Lights Be Installed With This Project?			If Applicable: Will New Street Lights be City Owned?		
No	Yes (If yes please submit street light plan with your application)		No	Yes	

Project Schedule					
Ad Date:	Construction Start Date:	Construction Completion Date:	PSE Delivery Date:		
			Before Ad	Before Construction	During Construction

If box #2 or #3 above are checked, the intake form must include a CAD file and 30% design. If not available, wait to submit this form until they are available.

Signature (Typed Signature is Acceptable)	Date
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