



# Puget Sound Energy 2018 Benefits

## Overview for Nonrepresented Employees

### Puget Sound Energy offers choices

Through a cafeteria benefit plan, we offer a flexible approach to benefits—giving you the freedom to design a package that best suits your individual and family needs. PSE provides "flex credits" which work like cash you use to pay for your medical, dental and other voluntary benefits. If you choose lower-cost plans, it's possible to have flex credits left over that are then paid to you as income. If the cost of your selections exceed the flex credit amount, you pay the remainder through payroll deductions.

- Medical plans: choice between Kaiser Permanente Access PPO or Core HMO, Regence Engage or HSA plans
- Dental plans: choice between Delta Dental Basic Option, Delta Dental High Option or Willamette Dental plans
- Life insurance: basic life of one times annual base salary (100 percent employer paid) and four levels of supplemental coverage available
- Accidental death and dismemberment insurance: multiple offerings of employee and/or family coverage available
- Long term disability insurance: 65 percent of base pay up to \$10,000/month base pay or \$6,500/month benefit (100 percent employer paid)
- Flexible spending accounts: health care reimbursement up to \$2,500 per year and/or dependent daycare reimbursement up to \$5,000 per year

Plans become effective the first day of the month following date of hire. In addition to these health and welfare benefits, PSE offers short term disability pay, workers' compensation and personal leaves of absence as approved.

### Wellness and wellness credits

PSE's leadership believes your health and well-being is important. PSE provides a variety of online and in-person tools and programs to help you and your family focus on getting and staying healthy. "Be Well. Be Safe" is more than a slogan when you join PSE.

PSE partners with local health and wellness leader Limeade to offer a program that rewards you for taking care of your health and well-being. Earn annual wellness credits of up to \$960 per family in 2018 through *myWellness at PSE* and use them to help offset the cost of benefits.

### Annual goals and incentive plan

Based on meeting established team and company goals and measurements, employees may be eligible for year-end performance awards. Temporary and casual employees are not eligible for this plan.

## Paid time off (PTO)

Monthly accruals begin the first month following your date of hire and equal 20 days in the first year. PSE provides PTO to accommodate employees' vacation, illnesses, bereavement and other personal needs. As an employee gains more years of service, the monthly accrual increases.

## Paid parental leave

Up to three weeks of paid parental leave are available for use within the first year following the date of birth or adoption. This benefit becomes available after six months of employment.

## Holidays

Eligible employees qualify for 11 paid holidays each calendar year. These include nine fixed holidays and two floating holidays. The fixed holidays are: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day. If starting employment on or after July 1, one floating holiday is available for use during the remainder of that calendar year. Floating holiday(s) may be used immediately.

## PSE retirement plans

We offer a 401(k) investment plan and, if you elect, a cash balance retirement plan. Company contributions for your retirement equal:

- » Company matching contributions into the 401(k) plan up to 4.5 percent of your pay, plus
- » Company annual retirement contributions equal to 4 percent of your pay. At hire, you choose between receiving this annual contribution in the 401(k) plan or in the cash balance retirement plan.

Note: temporary employees are eligible for participation in PSE retirement plans following nine months of employment.

- 401(k) investment plan—PSE offers this plan to give you a convenient way to invest in your future. You are eligible to begin participating in the investment plan on your first day of employment (temporary employees following nine months), and you will be automatically enrolled to contribute 6 percent of your pay. Each year in January, your contribution percent will be automatically increased by 1 percent until you reach 10 percent. You may opt out of this automatic enrollment at any time. You may contribute up to 30 percent of your eligible pay (subject to IRS limitations). PSE will add matching contributions equal to \$1 per dollar on the first 3 percent of your pay, plus 50¢ per dollar of the next 3 percent of your pay that you contribute each pay period. You are immediately vested in your contributions and employer matching contributions.  
If you elect to receive the annual 4 percent company retirement contribution into your 401(k) account, it will be invested in the same funds available in the plan that you select for your own contributions. You become vested in the 4 percent contribution (that is, earn a right to a benefit from the plan) after three years of service, or when you reach age 65, whichever comes first.
- Cash balance plan—If you elect to receive the annual 4 percent company retirement contribution in your cash balance plan account, benefits will be determined by 1) annual 4 percent retirement contributions, called pay credits and 2) quarterly interest credits. You become vested (that is, earn a right to a benefit from the plan) after three years of service, or when you reach age 65, whichever comes first.

## Tuition reimbursement

PSE supports continuing education. Eligible employees may be reimbursed up to 100 percent of tuition, not to exceed \$5,250 per calendar year, for authorized undergraduate or graduate studies.

## Employee assistance program (EAP)

This program helps employees with everything from finding service providers for home repairs or the care of family members, legal consultations, counseling services and financial advising. Services are confidential and most offerings are free. Behavioral health services are available to help with mental health and substance abuse issues with no charge for up to three sessions.