

A step-by-step guide to apply for tribal utility tax exemption

Tribal members living on tribal land of the tribe you belong may be eligible for a Public Utility Tax Exemption on their Puget Sound Energy (PSE) bill. Follow the steps below to complete your application for the tax exemption.

Step 1

Confirm your eligibility

To qualify for the PSE Tribal Utility Tax Exemption, you must:

- Be a tribal member or the spouse of a tribal member
- · Receive energy service at a residence located on tribal land
- Submit the required documentation (see step 3)

Step 2

Complete the Tribal Utility Tax Exemption Form

Download the Public Utility Tax Exemption form from PSE's website or email tribaltaxexemptions@pse.com to request a form.



Fill out all required fields, including:

- Your name and contact information
- Your PSE account number
- Your service address (must be on tribal land)
- Seller name is Puget Sound Energy
- UBI number is 179010055
- Check the box "Public utility tax"
- Optionally upload a copy of your PSE bill to connect accounts faster

Step 3

Provide proof of tribal membership

Along with the completed form, you must submit one of the following as proof of tribal membership:

- A copy or photo of your tribal membership card
- A certificate of tribal membership
- A copy or photo of your treaty fishing identification card
- Proof of spousal relationship to a tribal member and verification of spouse's tribal membership

Step 4

Submit your application

Email your completed form and supporting documents to <u>tribaltaxexemptions@pse.com</u>. Processing time varies but if you do not receive confirmation within a few weeks you can check the status of your application by:

- Emailing tribaltaxtexemptions@pse.com
- Calling PSE's Customer Care team at 1-888-225-5773

Questions about receiving tax refunds? Follow the Department of Revenue link to learn more: https://dor.wa.gov/forms-publications/publications-subject/tax-topics/information-tribal-memberscitizens