

EnergyCAP: Submit to ENERGY STAR[®] Portfolio Manager[®]

Purpose	By the end of this job aid, you will be able to submit billing data to ENERGY STAR [®] Portfolio Manager [®] .
Audience	EnergyCAP customers and PSE users.

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Filter Data to Review Cancel Continue Image: Star 3 ew before submitting to star 4 Building Group 4 4 All ENERGY STAR Buildings 4 Range Single Month Earliest Month 0 May 2021 Status 2022 Status Ready Incomplete Submitted	3 4	Input the Building Group, Month or Month Range and Status. Click Continue .
		Select all of the months marked Ready that you would like to submit to ENERGY STAR [®] Portfolio Manager [®] . Click Submit .