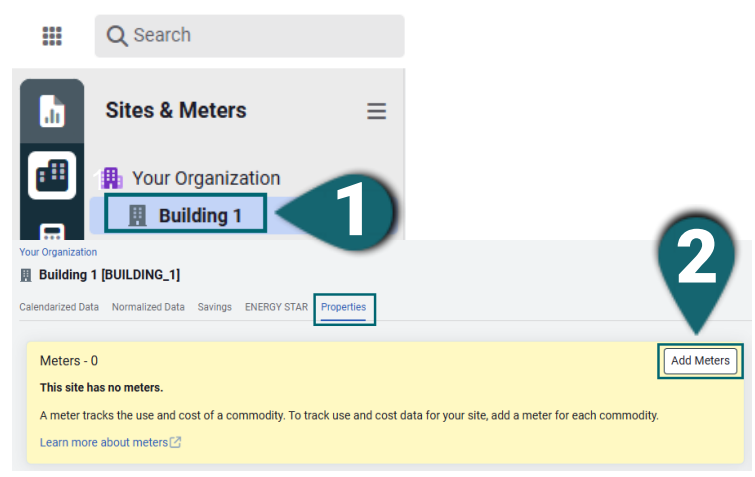
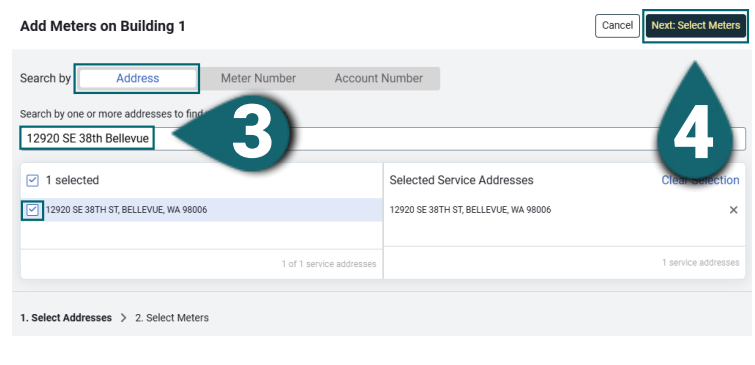
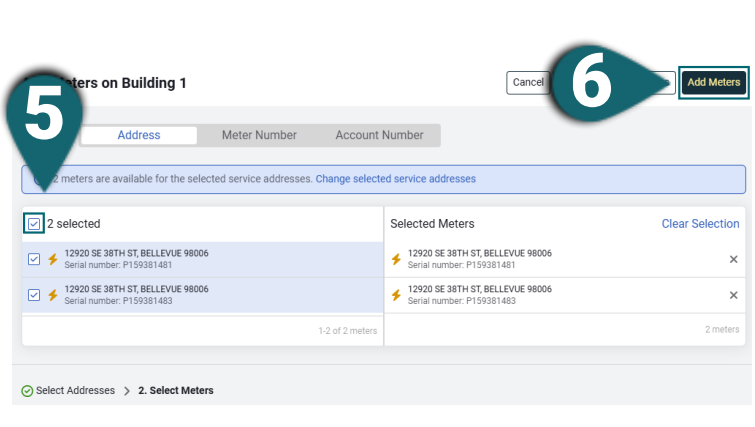


EnergyCAP: Add a meter

Purpose	By the end of this job aid you will be able to add a meter to a site in EnergyCAP.
Before you begin	You will need either the service address, serial number or account number of the meters.

	<p>1 In EnergyCAP, select or create the parent site for the new meter.</p> <p>2 Click the Add Meters button. Note: All meters must have the same zip code for the same site.</p>
	<p>3 Input the address and select the service address. Note: You can also add a meter by inputting a meter serial number or account number in the applicable tab.</p> <p>4 Click Next: Select Meters.</p>
	<p>5 Select the meters you would like to add for the site.</p> <p>6 Click Add Meters. Note: After you have completed this process, you can change the name of the meters.</p>