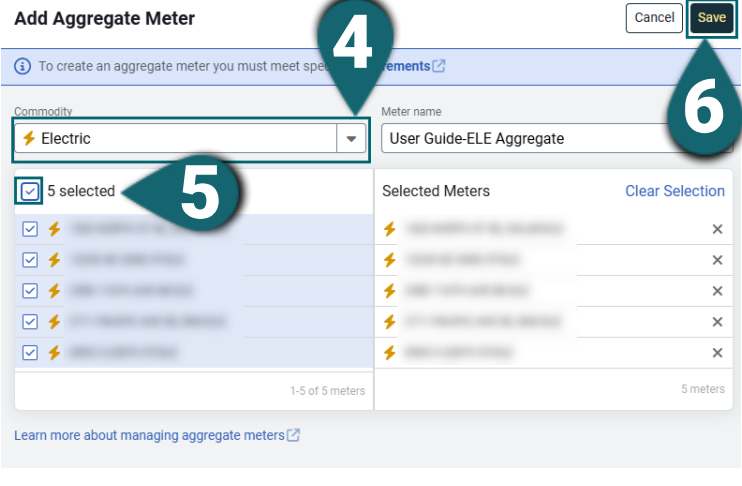


EnergyCAP: Add an aggregate meter

Purpose	By the end of this job aid, you will be able to add an aggregate meter in EnergyCAP.
Before you begin	<p>You will need</p> <ul style="list-style-type: none"> The meters added via address or serial number 3 or more account holders to aggregate your meter data

	<p>1 Select the site</p> <p>2 Click on the Properties tab.</p> <p>3 Click Add Aggregate Meter.</p> <p>Note: If you have 2 or fewer accounts holders you must follow the data release process.</p>
	<p>4 Select the Commodity from the dropdown menu.</p> <p>5 Select the meters from the Available Meters list that you would like to aggregate.</p> <p>Note: You may customize the name of the aggregate meter in the Meter name field.</p> <p>6 Click Save.</p>

7

Result: When the aggregation is successful, the selected meters appear nested under the new aggregate meter. Also indicated by the sigma symbol.

Your Organization > North Buildings > Building 1 [BUILDING_1]

Calendarized Data Normalized Data Savings ENERGY STAR Properties

Meters - 3 Add Meters

Meter	Serial Number	Data Release ?	
> Building 1-ELE Aggregate (SINCE 08/2022)		Not required	Actions ▼
🔥 NAT01 Hidden	1281110	Request	Actions ▼
🔥 NAT02 Hidden	1381501	Request	Actions ▼

[Learn more about meters](#)

> Custom Fields - 0 of 2

> Groups - 0