

TER Grant Matching Overview

I. Information

What: PSE is offering Transportation Emission Reduction (TER) Grant Matching support to help offset transportation electrification costs partially covered by a non-PSE grant. Non-PSE grants must advance Transportation Electrification (TE) projects in PSE's electric service area and primarily benefit residential customers and Designated Communities¹. Funds can match up to 100% of the eligible costs for studying, planning, promoting or deploying TE technology and projects. Projects must be implemented and functioning within approximately 18 months of receiving funding².

Please note: Projects that include a vehicle request must also provide details on how the vehicle will be charged, regardless of whether the project includes charging equipment.

Who: Eligible entities must be non-residential PSE customers (e.g. non-profit organizations, municipalities, tribes, etc.) or actively³ partnered with a non-residential PSE customer, and have secured or be in the process of securing a non-PSE matching grant. Partners must clearly define their role(s) and task(s) within the project scope of work through a formal partnership letter. Both partners must sign the TER Grants Terms and Conditions before their application can be submitted.

For projects with physical assets, such as EVSEs and EVs, project hosts must be a PSE non-residential electric customer.

When: Applications accepted year-round, subject to funding availability.

II. Eligibility

1. Non-residential PSE customers, such as multi-unit dwellings on non-residential rates, community-based organizations, educational institutions, non-profit organizations, government agencies or Tribal entities are eligible for funding.
2. Applicants must have identified a non-PSE grant that will fund a transportation electrification project which serves PSE electric residential customers.
3. Non-residential entities who are not PSE customers are eligible to apply as long as:
 - a. Their intended project will primarily serve PSE customers,
 - b. Be located in PSE's electric service area, and
 - c. Be actively partnered with a non-residential PSE customer.

III. Project requirements

Grant Matching recipients will be responsible for project management, equipment purchase and installation, awareness building, data collection and information sharing with PSE. Additionally, awardees will be responsible for covering ongoing costs of operating and maintaining EVSE, vehicles or other physical assets associated with the project.

While PSE will only distribute the full Grant Matching funding once a non-PSE grant has been secured, organizations can apply for Grant Matching funding reservations if they are in the process of securing a non-PSE grant. PSE will issue a reservation letter and hold funding for up to a year as long as the applicant stays in contact with PSE and provides updates as to the status of their non-PSE grant.

Please note that if selected for TER Grant Matching Support:

1. Project elements must be listed in the [Eligible Costs](#) document to qualify for Grant Matching funding.
2. Awardees must submit reports to PSE describing the project's progress each calendar quarter until the project is fully implemented and functioning. PSE will provide quarterly report deadline reminders. The first report will be due 90 days after the funding Agreement is signed and all payment information has been submitted.
 - a. If the awardee is in the process of securing a non-PSE grant and has received a PSE Grant Matching reservation letter, they must provide timely updates about the status of the non-PSE grant award.
 - b. If no updates or action are taken within 6 months of receiving the reservation letter, the funding reservation will be voided.
 - c. Recipients must notify PSE within 30 days of receiving communication about the status of their non-PSE grant (accepted or denied). If they are awarded the non-PSE grant, the funding reservation will convert to an official Grant Matching award.
 - d. If denied the non-PSE grant, the funding reservation will be voided.
3. Grant Matching funds will not be distributed until the applicant has confirmed that they have secured their non-PSE grant. Awardees will receive 75% of the Grant Matching funding upon approval and delivery of their organization's W-9 and signed funding agreement.
4. The remaining 25% award amount will be remitted once the project is implemented and functioning and a final report with closeout documentation has been submitted.
5. Projects should be implemented and functioning within 18 months² of receiving funding.
6. PSE reserves the right to contact any parties who are listed in or who have signed the application form and acquire information related to the project defined in the application form.

IV. How will applications be evaluated?

Funding is distributed at the sole discretion of PSE. To be considered for funding, the application should convey:

1. The organization's project has a need for Grant Matching funding.
2. The organization is in the process of securing or has secured a non-PSE grant to support a transportation electrification project.
3. The intended transportation electrification project for which the organization is seeking funding will benefit PSE electric residential customers.
4. The transportation electrification project is likely to be implemented and functioning within 18 months of receiving funding.
5. Higher priority will be given to applicants whose intended projects will provide direct benefits to Designated Communities¹ in PSE's electric service area.
6. Higher priority will also be given to organizations that have not received PSE TER Grants funding within the last 3 years.

V. Steps to apply

- 1. Review requirements:** Review all requirements and eligibility details, including the [Terms and Conditions](#) and [Funding Agreement](#), before completing your application form.
- 2. Gather supporting documents:** Collect the necessary information and supporting documents for your application.
 - a. Required supporting documents include:**
 - i. A copy or link of the non-PSE grant for which you are requesting Grant Matching funding
 - ii. If available, a copy of your application status notification (receipt, award, or otherwise) from your non-PSE grant entity.
 - iii. [Project Budget Template](#)
 - iv. [Project Timeline Template](#)
 - v. [Partnership Letter \(if applicable\)](#)
 - b. Optional documents to include:**
 - i. [Letters of support](#) from key community members.
 - ii. Any relevant documentation related to the non-PSE grant you have secured or are in the process of securing.
- 3. Complete and submit application:** Fill out the [application form](#) and provide supporting documents.
 - i. You must complete all required fields in the application form for your project to be considered for funding.
 - ii. If you encounter issues completing and submitting your application and supporting documents, please contact TERGrants@PSE.com.

Endnotes

1. Designated Communities are comprised of multiple groups:

Vulnerable populations: Those who experience a disproportionate cumulative risk from environmental burdens due to: **(a)** adverse socioeconomic factors, including unemployment, high housing and transportation costs relative to income, access to food and health care, and linguistic isolation; and **(b)** sensitivity factors, such as low birth weight and higher rates of hospitalization

Limited income populations: Household incomes that do not exceed the higher of eighty percent of area median income or two hundred percent of federal poverty level, adjusted for household size (WAC 194-40-030).

Communities specifically designated by the Environmental Protection Agency (EPA) or Washington State Department of Health (DOH): Census tracts designated by the EPA as nonattainment or maintenance areas; or identified by the DOH as a 9 or 10 on the Environmental Health Disparities Map.

Location alone does not qualify a project as benefiting Designated Communities. For more details, please see the [Designated Communities Map](#) and grant Overview documents.

2. PSE is flexible and understands that project delays can happen during implementation. We have a process for change requests if significant deviations from the timeline occur during project implementation.
3. An active partnership is one in which an applicant teams up with a PSE non-residential customer, The PSE non-residential customer who plays an active role in delivering the project, rather than serving in an advisory or endorsement-only capacity. The partner contributes essential time, expertise, resources, access, or community relationships and has decision-making authority through shared milestones, regular coordination, or co-led responsibilities. The partner must be responsible for at least one major project activity or workstream.