

# TER Grants Eligible and Ineligible Costs

**Note:** Eligible Costs must be directly associated with a Transportation Electrification (TE) project located within PSE's electric service area. Transportation Emission Reduction (TER) Grants eligible costs may be covered by PSE as funding allows and at PSE's discretion.

Costs must be included in the application Budget Template and supported by an estimate, bid, quote or assessment. If none of these are available, applicants must provide a breakdown explaining how the cost was calculated.

Eligible costs	Notes
<b>Engineering, design, permitting, construction and installation costs (including signage materials and installation)</b>	While costs incurred prior to application submission and award are also eligible, applicants assume these costs at their own risk and compensation for incurred costs is not guaranteed.
<b>New or upgraded electrical service</b>	Eligible costs must be directly associated with a TE project located in PSE's electric service area.
<b>Maintenance and operations plans</b>	Up to 5 years. Maintenance and operation plans are required throughout the funding agreement term for projects with EVSE.
<b>Electric Vehicle Supply Equipment (EVSE)</b>	EVSE must be UL certified, maintain 97% uptime, and be new equipment. For a list of UL-certified EVSE, please refer to the <b>EPRI Vetted Product List</b> ( <a href="https://epri.co/VettedProductList">https://epri.co/VettedProductList</a> )
<b>Extended warranties for EVSE</b>	Up to 5 years.
<b>Network subscriptions and software licensing costs for EVSE</b>	Up to 5 years.
<b>Electric Vehicles (EVs)</b>	This includes light, medium and heavy-duty vehicles, as well as onroad, offroad and other types of fully electric vehicles. Plugin Hybrid Electric Vehicles (PHEVs) with a battery capacity of 7 kWh or more are also eligible. Vehicles may be new, used or leased.
<b>Micromobility related projects and equipment, such as ebike and safety accessories</b>	Micromobility equipment must be purchased as new or refurbished. E-bikes must meet the WA definition provided under <b>RCW 46.04.169</b> ( <a href="https://app.leg.wa.gov/rcw/default.aspx?cite=46.04.169">https://app.leg.wa.gov/rcw/default.aspx?cite=46.04.169</a> ) and be listed as UL 2849 or UL 2271 in order to qualify; e-mountain bikes are not eligible. Safety equipment such as helmets, locks, lights and safety vests may qualify as eligible costs. Other micromobility equipment (e.g. electric wheelchair, scooter, etc.) must have a UL certification.
<b>Project management costs</b>	Must be directly related to the specific TE project for which the applicant is requesting funding. Project management costs may represent up to 10% of the total project budget, unless the applicant provides justification for a higher budget allocation. If project management activities are to be conducted by internal staff, applicants must include a breakdown of how many hours of staff time will be allocated to the project and at what rate.

## Eligible costs

## Notes

### Project studying, planning and evaluation

Must be directly related to the specific TE project for which the applicant is requesting funding (e.g., a needs assessment for public EV charging infrastructure in a specific community). While costs incurred prior to application submission and award are also eligible, applicants assume these costs at their own risk and compensation for incurred costs is not guaranteed.

### Efforts to raise awareness

Must be directly related to raising awareness about a TE topic or the specific TE project for which the applicant is requesting funding (e.g. public outreach campaigns, education workshops, digital or printed media and communications, vehicle wraps, community engagement initiatives, etc.) If efforts to raise awareness are to be conducted by internal staff, applicants must include a breakdown of how many hours of staff time will be allocated to the project and at what rate.

### Contingency fees

Covers unforeseen project costs. Capped at 10% of total project costs and part of final payment upon project completion.

### Auxiliary equipment such as solar system or battery storage systems that support transportation electrification project directly

Only if directly supporting a primarily TE project located in PSE's electric service area.

### External grant writing services to directly support application preparation

Reimbursement for external grant writing services used to apply to Grant Matching and the Project Grant is an eligible cost if your project application is awarded. Payments for grant writing services will be capped at \$5,000.

## Ineligible costs

## Notes

### Indirect costs—business or operational costs incurred for a common organizational purpose and not directly connected with implementation of a specific project

Examples of indirect costs include but are not limited to staff salaries, structural improvements (e.g. landscaping and repaving) and facility maintenance or repair costs. Only costs directly related to the project are eligible.

### Insurance costs

Grant awardees are responsible for maintaining insurance coverage for drivers and EVs procured using grant funds throughout the duration of the grant funding agreement (5 years) at their own expense.

### Auxiliary equipment such as solar system or battery storage systems that do not directly support a transportation electrification project

Only costs directly related to the project are eligible.

### Donated, in-kind, volunteer materials or labor

### Ongoing energy costs

Grant awardees are responsible for energy costs associated with their project, including any demand charges that may occur.

### Extended warranties for EVs

Extended warranties are eligible only for EVSE. Extended warranties for EVs are not eligible.